



**ELMORE COUNTY ZONING PERMIT APPLICATION**  
**Zoning Permit Fee \$50.00 Plus any applicable fees.**  
**We are unable to accept facsimile copies. Please complete in INK.**

Date Application Submitted: _____		Growth and Development Department Only		Building Permit: _____	
Accepted by: _____				Receipt #: _____	
Power Release Permit: _____		Other Requirements: _____		Deposit: _____	

**Zoning Application Purpose:** \_\_\_\_\_

1. **Applicant's Name:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

2. **Property Owner's Name:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone # \_\_\_\_\_ Email: \_\_\_\_\_

3. **Site Address:** \_\_\_\_\_

4. **Contractor's Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

5. **Contractor Registration Number** \_\_\_\_\_

**Required by Idaho Contractor Registration Act January 1, 2006**

6. **Location of Property:** Township \_\_\_\_\_ Range \_\_\_\_\_ Section \_\_\_\_\_ Quarter \_\_\_\_\_

Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_

Total acreage of property site: \_\_\_\_\_ Current Zoning: \_\_\_\_\_ Parcel # RP \_\_\_\_\_

7. **Legal lot verified by:**  Platted Sub  Administrative Parcel Split  LOI  Existing Parcel in 1999

Copy of deed  **Yes**  **No** Assessor's Parcel Master Inquiry:  **Yes**  **No**

8. **Structures existing on property:** \_\_\_\_\_

**Required Minimum Setbacks:** **Street Front** \_\_\_\_\_ **Side (street side)** \_\_\_\_\_ **Side (interior)** \_\_\_\_\_ **Rear** \_\_\_\_\_

**\* Front setback measured from the road right-of-way**

9. **Proposed Setbacks:** **Street Front** \_\_\_\_\_ **Side (street side)** \_\_\_\_\_ **Side (interior)** \_\_\_\_\_ **Rear** \_\_\_\_\_

10. **Is the site within the:**  Mountain Home Area of City Impact,  Glens Ferry Area of City Impact,  Community Development Overlay (CDO),  Airport Hazard Zone, or  an Area of Critical Concern (ACC)?

11. **Property In Floodplain?**  **Yes**  **No** Flood Insurance Rate Map # \_\_\_\_\_

12. **FEMA Elevation Certificate and Flood Plain Development Application Attached**  **Yes**  **No**

**Manufactured Home?**  **Yes**  **No** Year Manufactured Home Constructed? \_\_\_\_\_

a. If manufactured prior to June 15, 1976  
 Division of Building Safety Rehabilitation Compliance Certificate Provided  **Yes**

b. **Is Manufactured Home currently in Elmore County or is it to be moved to Elmore County?**  **Yes**  **No**  
 All Manufactured Home Permits require Elmore County Assessor signature.

**Other Permits Required:** **Circle Any Other Permits That May Be Required**

Idaho State Electrical      Idaho State Plumbing      Highway District Approach Permit  
 Department of Environmental Quality      Environmental Protection Agency      Central District Health Department  
 Idaho Department of Water Resources      Federal Aviation Agency Other \_\_\_\_\_

NONE

**Building Permit Requirements**

- Two (2) set of Building Plans**
- Make sure to bring RES Check-For Residential Plans**

**Site Plan, (see attachment) showing the following:**

- Parcel dimensions
- Location and setbacks of the existing buildings, proposed buildings and/or additions/alterations
- Proposed and existing driveways, easements, and waterways;
- Proposed and existing building heights
- Slopes, grading and drainage
- Wells and drainfields
- Indicate North direction

The owner and/or applicant affirms: (1) This application is completed in its entirety to include all required information and the information contained herein is true and correct as of the date it is received in the Growth and Development Department (2) If the site is within the Pine Featherville area there will be no construction waste dumping at the County waste transfer facility (3) If there is a hillside involved in development (10% or greater grade to building envelope) there can be little to no gouging of hillside without plans submitted by a licensed engineer. (4) The property owner is responsible for obtaining any other required permit applicable to this project. (5) If the property is in a subdivision, the property owner is responsible for complying with any existing Conditions, Covenants, and Restrictions (CC&Rs). (6) An approved zoning permit is valid for one year after approval date. Upon written request the Commission may grant an extension.

\_\_\_\_\_  
**Property Owner's Signature (Required)      Date**

\_\_\_\_\_  
**Applicant's Signature (Required)      Date**

**Agency Approvals**

\_\_\_\_\_  
**Central District Health (or other Sewer District) Sewer Permit Approval      580-6003      Date**

Comment: \_\_\_\_\_

\_\_\_\_\_  
**Roadway Jurisdiction Project Approval (MHHD 587-3211) (GFHD 366-7744)      Initial      Date**

Comment: \_\_\_\_\_

\_\_\_\_\_  
**Assessor's Office (Verify Legal Description OR Tax Status If Manufactured Home) (ext 247)      Initial      Date**

Comment: \_\_\_\_\_

\_\_\_\_\_  
**Fire District Approval (MHRFD 587-8986) (Oasis 796-2236) (GFFD 366-2689)      Initial      Date**

Comment: \_\_\_\_\_

**This application is:**     **Approved**     **Approved pending approval of other permit**     **Denied**

Remarks: \_\_\_\_\_

\_\_\_\_\_  
**Approval of Planning and Zoning Authority**

\_\_\_\_\_  
**Date**

**EXAMPLE SITE PLAN:**

- A. The site plan may be drawn with descriptive precision using the aid of drafting implements such as ruler, T squares, compasses, French Curves, etc. May be drawn either by hand or computer generated.
- B. Must be roughly scale using a drawing scale (for example: "1 in. = 10 ft.", "1 in. = 100 ft." etc.) and on a minimum of 8.5" x 11" paper.
- C. Show the boundaries of the parcel, including the dimensions (found on the survey) or plat.
- D. Show the location and dimensions of all existing buildings and structures.
- E. Show the location of the proposed project or division, including the structure dimensions and distances to property lines and existing buildings and structures.
- F. Show the location of all proposed and existing utilities, including power, phone, water, sewer systems, reserve drainfields, etc.
- G. Show the location and dimensions of all existing and proposed roads, driveways, parking areas, rights-of-ways, and easements.
- H. Show the location of any distinguishing physical features located on or adjacent to the property, including, but not limited to: streams, culverts, drainage ways, wetlands, slopes, bluffs, etc.
- I. If you have questions regarding these instructions, please see the example provided below. If you have questions not covered in the example, please call (208) 587-2142 ext 254, for assistance.

Site plan must be roughly to scale, and on a minimum of 8 1/2" x 11" paper.

