



Elmore County Growth and Development Department

520 East 2nd South Street
Mountain Home, ID 83647
Phone: (208) 587-2142 Fax: (208) 587-2120

Application for a Variance

Fee: \$800.00

This application must comply with the process and standards of **Section 6-3-10** or the Elmore County Growth and Development Ordinance and Idaho code **Section 67-6516**. This application must be typed or filled out in ink. The Growth and Development Department does not accept faxed applications. Please attach and reference additional sheets of paper if necessary.

Applicant:

Name

Phone/Fax/Email

Street Address

City, State, Zip

Property Owner:

Name

Phone/Fax/Email

Street Address

City, State, Zip

Legal Description of property: _____

Common Directions from a known point: _____

Current Zoning? _____

Is the property located within an Area of City Impact? Y / N If so, which one? _____

Is the property located within a Fire District? Y / N If so, which one? _____

Is the property located within an Area of Critical Concern? Y / N

Is the property located within a Flood Zone? Y / N

State the precise nature of the variance request: _____

What is intended to be done with the property? _____

What special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district?

Why will a literal interpretation of the provisions of this ordinance deprive you of rights commonly enjoyed by other properties in the same district under the terms of this ordinance?:

What special conditions or circumstances exist that were not a result of your actions?:

Why will granting of this variance not confer on you any special privilege that is denied by ordinance to other lands, structures, or building in the same district?:

Agency Signatures

The agency signatures below do not guarantee approval from the Elmore County Growth and Development Director, Elmore County Planning and Zoning Commission or Elmore County Board of Commissioners. The agencies listed below will be notified of any public hearing. Elmore County Growth and Development Staff will inform the applicant of the desired agency signatures prior to application submittal.

❖ Central District Health Approval: _____

Date: _____ (580-6003)

Comments: _____

❖ Highway District Approval: _____

Date: _____ (MHHD 587-3211) (GFHD 366-7744)

Comments: _____

❖ Fire District Approval: _____

Date: _____ (MHRFD 587-8986) (Oasis 796-2236) (GFFD 366-2689)

Comments: _____

NOTICE TO APPLICANT

A neighborhood meeting must be conducted prior to submitting application. Requirements for neighborhood meetings are outlined in Elmore County Zoning and Development Ordinance Chapter 4 Section 6-4-3.

The Planning and Zoning Commission shall hold a public hearing on a Variance application. The application must be submitted four (4) weeks prior to the public hearing date. At the time of submission of the application, the applicant shall provide a list of all property owners or purchasers of record and their addresses which will be obtained from the Elmore County Assessor's Office. The minimum property owner radius is 300 feet outside the boundaries of the subject property. If any part of another county is a part of the radius, the names and addresses of those adjoining property owners or purchasers of record shall be obtained from the tax records of that county.

The Growth and Development Department will mail public hearing notices to the property owners or purchasers of records and to any other agencies that may have an interest in the proposal. A Notice of Public Hearing will be published in the Mountain Home News at least 15-days prior to the public hearing. The Growth and Development Department will post notice of the hearing on the premises not less than seven (7) days prior to the hearing. The applicant will be given notice of the hearing and must be present.

The application shall be approved, conditionally approved, denied, or postponed. Within 10 days of the decision on the Variance the applicant will be notified of that decision in writing.

The applicant or any affected person may appeal the decision of the Commission to the Board of Elmore County Commissioners provided said appeal is submitted to the Board within ten (10) days from the Commission action. The applicant will be notified if an appeal to the Planning and Zoning Commission decision is filed. An appeal will stay all proceedings until its resolution.

The use or construction permitted by the approval of a zoning permit that is a part of this application must be commenced within a 12-month period. If such use or construction has not commenced within that period the variance may not be valid. Prior to the expiration of the 12-month period, the applicant may request from the Planning and Zoning Commission an extension from the original date of approval.

The applicant hereby agrees to pay the fee established by the Board and agrees to pay any additional fees. _____ (initial). (Examples of additional fees include but not limited to County Engineer and County Surveyor).

The applicant also verifies that the application is complete and all information contained herein is true and correct. _____ (initial).

The applicant understands there could be a delay in a decision should the applicant or a representative not be present at the public hearing to answer any possible questions or to clarify information submitted.

Property Owner Signature

Date

Applicant Signature

Date

For Administrative Use Only

File Number: VAR-_____

Fee: \$800.00 _____ Date Paid: _____

Receipt Number: _____

Date Accepted: _____ By: _____