



ELMORE COUNTY GROWTH & DEVELOPMENT

Accessory Dwelling Unit Application for Administrative Decision

Date: _____

Name: _____

Address: _____

Parcel Number: _____

Will the ADU be a standalone building? Y/N

Will the ADU be an addition to a primary residence? Y/N

Will the ADU be an addition to an accessory structure? Y/N

Will the ADU be a conversion of an accessory structure? Y/N

Proposed location on property of the ADU: _____

Proposed ADU square feet (Max 900 sq. ft. per ordinance): _____

Description of Proposed ADU: _____

Signature: _____

Printed Name: _____

For Administrative Use Only

File Number: _____

Fee: \$250.00 _____

Date Accepted: _____

Referral Needed: Y/N

Tentative Approval Date: _____

Final Approval Date (Within 90 days of Tentative Date): _____

Final Approval Signature: _____

Standard Conditions for an ADU Approval

1. The ADU will meet the requirements of section 6-8-87 of the Elmore County Zoning and Development Ordinance.
2. Central District Health shall approve the location of the ADU and verify the property can maintain the septic system.
3. The applicant/owner shall send certified letters (notice) to all adjacent property owners and provide a copy of the notice and copies of certification with the application; or Meet individually or as a group with the adjoining property owners in which each one owner, if jointly owned shall sign a statement indicating that:

“[Insert owner’s name] have been notified of the proposed ADU application, the location of the ADU on the subject property, and the proposed use and size. By signing this statement I’m only indicating that I have been notified. My signature does not indicate my support or opposition, only notification.”

4. Deed restriction will be recorded with the Elmore County Recorder Office stating that an ADU shall only be allowed provided that on-going owner occupancy of either the primary or the accessory dwelling unit is maintained. Temporary waivers of this condition are allowed once every five years by decision of the director.
5. Additional Conditions may be required by the Director.